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23 April 1963

MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Statistical Report
for MARCH 1963

1. The attached tables and charts reflect some of the activities of certain components of the Office during MARCH 1963.
2. The statistics in the tables are compiled by the component concerned and refer to the current month.
3. The charts are prepared in this office from the statistics in the tables and afford a means of comparing the various accomplishments, work loads, and activities from the beginning of the current fiscal year to date.
4. Following are noteworthy items for the month:
 - a. During the month of March, 2,714 overt and semicovert type cases were received for processing by the Personnel Security Division. This volume of receipts transcends previous all-time highs for receipts of these types of cases. The previous high was 2,608 received in February 1963.
 - b. Polygraphing of Telephone Company employees assigned to the Headquarters Building was completed. Twenty employees were polygraphed. Of the 20 interviews, 19 were favorable, and further action was required in 1.
 - c. The Assistant Special Agents in Charge of the Office of Security Field Offices were convened at Headquarters for a conference lasting one week. The Director of Security, the Deputy Director of Security, and all senior officials of the Office conferred with them and discussed with them the posture of the Office and the Agency, current Office requirements, plans, and objectives.

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d. A special briefing was provided by Chief, Personnel Security Division, for [REDACTED]

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[REDACTED] The subject matter of the briefing concerned procedures utilized by the Agency and the processing for security clearance of candidates for staff employment.

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f. Liaison was instituted with the National Bureau of Standards in connection with the issuance of Federal specifications for a new Class 5 noninsulated security container having a minimum resistance rating of 30 minutes against surreptitious entry and 10 man-minutes against forced entry. This requirement represents an increase in protection of approximately 40 per cent over the present 20 and 5 minute resistance rating of existing cabinets.

g. The Director of Security and other senior officials were guests of the Office of Special Investigations, Air Force, for a special briefing on the organization, functions, and operations of OSI.

h. The Director of Security, the Deputy Director of Security, and the Chief, Special Security Center, briefed the new Director of NRO regarding the security functions and responsibilities of the CIA to the NRO as set forth in the 2 May 1962 and 13 March 1963 Agreements between the Secretary of Defense and the DCI.

i. Special Agents Training Class No. 34 was instituted. The Class is comprised of ten Investigators recently entered on duty. At the completion of the Class, they will be given an assignment in a [REDACTED] field office.

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k. Significant achievement was made in the Office
ADP Program. [REDACTED]

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n. Security recommendations concerning the installation and maintenance of the [REDACTED] System overseas were submitted to the DD/P and were approved. The majority of recommendations concerning the [REDACTED] operation at Headquarters have been adopted; others are under further review by the Office of Security and the DD/P.

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o. The DNRO approved procedure recommended by the Chief, Special Security Center, and the DD/R providing that the DD/R will be responsible for the "must know" determination for CIA employees requiring briefing on sensitive U. S. Air Force projects.

p. [REDACTED] GS-12, Security Officer, resigned to accept a position as Security Officer for the Institute of Defense Analysis.

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Executive Officer

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